

RESOLUTION NO. 92-184

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A RESOLUTION OF THE LODI CITY COUNCIL
ADOPTING AN OPERATING BUDGET FOR THE SUPPORT OF VARIOUS DEPARTMENTS
OF THE CITY OF LODI AND A UTILITY OUTLAY BUDGET, BUT EXCLUDING
THEREFROM THE LODI PUBLIC LIBRARY, FOR THE FISCAL YEAR BEGINNING
JULY 1, 1992 AND ENDING JUNE 30, 1993.

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WHEREAS, it is necessary that the Lodi City Council adopt an operating budget reflecting appropriate adjustments for loss of certain State revenues; and

WHEREAS, it is desirable to separate therefrom funding for the Lodi Public Library, which will be addressed by separate Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council hereby adopts by reference as if fully set forth herein, an operating budget for the support of various departments of the City of Lodi and a Utility Outlay Budget, but excluding therefrom the Lodi Public Library, for the fiscal year beginning July 1, 1992 and ending June 30, 1993, a copy of which is on file in the office of the City Clerk.

Dated: November 4, 1992

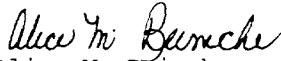
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I hereby certify that Resolution No. 92-184 was passed and adopted by the Lodi City Council in a regular meeting held November 4, 1992 by the following vote:

Ayes: Council Members - Pennino, Sieglock, Snider, and
Pinkerton (Mayor)

Noes: Council Members - Hinchman

Absent: Council Members - None


Alice M. Reimche
City Clerk

MEMORANDUM
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TO: The Honorable Mayor and
Members of the City Council

FROM: City Manager

DATE: November 2, 1992

SUBJ: 1992-93 Operating Budget

Presented herein for your information and review are the recommended reductions leading to the ultimate adoption of the 1992-93 Operating Budget. These reductions total \$644,410, approximately 50% in excess of the amount of the State's reduction in revenue to the City of approximately \$430,000. Included in the recommendations is the elimination of seven permanent full-time positions, each of which will be enumerated later. Also included is the elimination of a considerable number of part-time hours equating to approximately \$49,445. Other significant areas of reductions are: elimination of salary adjustments for mid-management personnel (\$78,045); suspension of administrative leave pay back (\$81,125); reduced fringe benefit costs (\$75,480); and business, conferences and training (\$77,320). These five categories alone total \$361,415. In addition, General Fund expenditures have been further reduced by allocating \$36,250 of Transportation Development Act monies to fund staff time devoted to transit administration.

The following is a summary discussion of the more significant recommendations by department and division.

CITY CLERK [\$5,020] - The reductions are in the categories of part-time hours, administrative leave, and business, conferences and training.

CITY COUNCIL [\$5,615] - This reduction is achieved via a 10% cut in City Councilmembers' compensation and a reduced amount for business, conferences and training, and the interim budget adopted in June already reflects this.

COMMUNITY INFORMATION

[\$16,000] - This is the result of the elimination of the City newsletter in the format introduced earlier this calendar year.

CITY ATTORNEY [\$2,680] - Administrative leave and business, conferences and training.

CITY MANAGER [\$7,055] - Administrative leave and business, conferences and training.

PERSONNEL [\$4,710] - This reduction is achieved by eliminating the mid-management salary adjustment of 4%, and elimination of administrative leave pay, and reduced expenditures for business, conferences and training.

COMMUNITY DEVELOPMENT [\$30,675]

- PLANNING [\$15,005] - Combined here are reductions in mid-management compensation, administrative leave and business, conferences and training.

- BUILDING INSPECTION
[\$15,670] - These reductions here are in the same categories as Planning, with an additional cut in part-time hours.

FINANCE [\$87,950] - The major item in this department is the elimination of the position of Assistant Finance Director. Other reductions are the result of the administrative leave compensation suspension and business, conferences and training.

POLICE [\$55,860] - The most significant factor contributing to this recommended reduction is the elimination of one Dispatcher position. Actually, the number of dispatchers assigned to the Dispatch Center will not be reduced. One dispatcher will be transferred from the Services Division to fill a current vacancy in the Dispatch Center and a Community Services Officer will be re-assigned to the Services Division. Other reductions are in the categories of administrative leave and business, conferences and training.

FIRE \$56,760 - While there are some partially offsetting decreases in this budget in the areas of conferences and training, as well salary savings resulting from the six-month vacancy in one Battalion Chief position, previously negotiated salary adjustment effective October 1, 1992 result in this budget being increased by \$56,760.

PUBLIC WORKS [\$140,260]

- ADMINISTRATION [\$15,265] - The reductions here are in the categories of mid-management compensation, administrative leave and business, conferences and training.
- ENGINEERING [\$18,995] - The areas of reductions are mid-management compensation, administrative leave, and business, conferences and training.
- BUILDING MAINTENANCE
[\$5,535] - The areas here are the same as listed in Engineering.
- STREET MAINTENANCE
[\$7,920] - The areas of reductions here are in mid-management compensation, administrative leave and business, conferences and training.
- EQUIPMENT MAINTENANCE
[\$43,755] - The major contributing factor here is the elimination of one position, that of Equipment Service Worker. It is actually somewhat more involved than that. As a result of a reorganization of this division, one position will be eliminated and another reclassified to Mechanic.
- WASTEWATER ADMINISTRATION
[\$6,235] - The categories of reductions here are mid-management compensation, administrative leave, and business, conferences and training.
- PLANT MAINTENANCE [\$36,320] The major factor in this recommended
(WHITE SLOUGH) reduction is the elimination of one Laborer position at the White Slough Water Pollution Control Facility. Additional areas of reductions are the same as in the other Public Works divisions.

- WATER ADMINISTRATION

[\$6,235]

- The categories of reductions here are mid-management compensation, administrative leave, and business, conferences and training.

PARKS AND RECREATION [\$196,400]

- RECREATION ADMINISTRATION

[\$76,655]

- The major reduction here is the elimination of the Project Coordinator position. Another major category is a 33% reduction in part-time hours in clerical staffing. Other categories in which reductions are recommended are mid-management compensation, administrative leave and business, conferences and training.

- PARKS ADMINISTRATION

[\$119,745]

- The elimination of two positions represents the major portion of the recommended reductions here. They are the positions of Park Naturalist and Laborer. There are also significant reductions in part-time hours in the budget categories of Parks Administration, Sports Facilities and Other Parks. Other categories are the same as in Recreation Administration.

ELECTRIC UTILITY [\$50,425]

- ELECTRIC ADMINISTRATION

[\$36,285]

- The reductions here are in the areas of mid-management compensation, administrative leave and business and conferences.

- ELECTRIC ENGINEERING

[\$5,510]

- The reductions here are in the same categories as Electric Administration.

(There are additional minor reductions in other budget categories in the Electric Utility Department).

- COMMUNITY CENTER [\$5,845] - The reductions here are in the two categories of part-time clerical hours, and administrative leave and business expenses.
(HUTCHINS STREET SQUARE)
- ARTS COMMISSION [\$6,980] - All part-time hours here have been eliminated. The Hutchins Street Square staff will assume the responsibility of providing assistance to this commission. There is also a slight reduction (\$2,250) in the amount available to be allocated by the commission to community arts groups.
- SENIOR COMMISSION [\$2,215] - The reductions here are in the categories of mid-management compensation and administrative leave.

A most significant decision faces the City Council with regard to the Library. Since the late 1970's, in the aftermath of the passage of Proposition 13, funding for the Library has been 17.86% of the property tax revenue received by the City. This proportionate share was established by action of the City Council because at that time the City's property tax rate was \$1.68 per \$100 of assessed valuation. Of that figure, \$.30 was allocated to fund the Library. Applying that ratio to the Library now results in a revenue reduction of \$76,785, or approximately 7.6% of the total Library budget. Percentage-wise, other departments and divisions are not subjected to such a major reduction, although the cut in Parks and Recreation is almost 7%. On the other hand the City's General Fund Reserve as a percentage of the City's General Fund budget in no way approximates the percentage of the Library Reserve Fund as applied to the Library's operating budget. In all probability the Library Board will wish to address the Council seeking to reduce this impact.

It is recommended that in addition to the budget review appearing on the agenda for the regular meeting of Wednesday, November 4, 1992, the City Council devote the "Shirtsleeve" sessions of November 3 and November 10 (if necessary) to this topic. Based on previous discussions with the City Council, staff is well aware that the Council wishes to adopt this budget no later than the second meeting in November (November 18). Staff will be pleased to arrange for whatever additional meetings the Council feels the need to schedule to meet its objective.

Attached are the appropriate revised budget schedules. The Assistant City Manager and the Finance Director will be present at Tuesday morning's "Shirtsleeve" session to assist the City Council in this budget review.

Respectfully submitted,

A handwritten signature in cursive script, reading "Thomas A. Peterson". The signature is written in dark ink and is positioned above the printed name.

Thomas A. Peterson
City Manager

TAP:br

Attachment

OPERATING BUDGETS
SUMMARY OF THE BUDGET
1992-93

SCHEDULE A

ESTIMATED FINANCING RESOURCES
OPERATING REVENUES

Property Taxes	\$ 5,144,740
Sales Tax	5,044,000
Other Taxes	484,000
Licenses, Fines & rent	833,680
Interest	803,725
Revenue from Other Agencies	3,155,705
Charges for Current Services	4,902,720
Other Revenues	317,020
Water Sales & Fees	2,772,315
Sewer Charges	3,184,700
Electrical Sales	34,436,560

Total \$ 60,999,185

INTERFUND TRANSFERS \$ 1,319,810

CONTRIBUTIONS FROM OTHER FUNDS AND RESERVES

Hotel/Motel Fund	\$ 204,805
Library Operating Reserve	29,625
Electric Operating Reserve	0

Total \$ 233,430

TOTAL ESTIMATED FINANCING RESOURCES \$ 62,441,405

ESTIMATED REQUIREMENTS

OPERATING EXPENSES

Personnel Services	\$ 21,517,420
Utilities & Transportation	1,955,590
Materials & Supplies	3,973,945
Depreciation of Equipment	319,900
Equipment, Land & Structures	300,045
Special Payments	5,804,050

Sub-Total Operating Expenses \$ 33,869,950

Bulk Power Purchase \$ 25,500,000

Total \$ 59,369,950

CONTRIBUTIONS TO OTHER FUNDS AND RESERVES

Water Capital	\$ 729,750
Water Operating Reserve	322,695
General Fund Operating Reserve	374,415
Wastewater Capital Fund	274,800
Utility Outlay Reserve	1,249,835
FL & FD Insurance Fund	269,225
Equipment Fund	229,520

Total \$ 3,149,240

TOTAL ESTIMATED REQUIREMENTS \$ 62,519,190

SHORTFALL 77,785

Nov. 2, 1992

GENERAL FUND
SUMMARY OF THE BUDGET
1992-93
SCHEDULE B

ESTIMATED FINANCING RESOURCES
OPERATING REVENUES

Property Taxes \$ 4,142,850
Sales Tax 5,044,000
Other Taxes 484,000
Licenses & Permits 311,850
Fines, Forfeits and Penalties 158,690
Revenue from Uses of Money & Property 505,915
Revenue from Other Agencies 3,106,705
Charges for Current Services 4,974,720
Other Revenues 196,100

Total \$ 19,907,430

INTERFUND TRANSFERS

)- Asset Seizure \$ 0
)- Refuse Surcharge 123,910
Housing and Urban Development 47,680
Transportation Development Act 357,240
State Gas Tax 454,835
Wastewater 0
Water 0
Impact Fees 15,765
CIP 165,508
Work for Others 73,215
Public Liability Insurance Fund 13,595
Workers' Compensation Fund 67,125

Total \$ 1,318,910

CONTRIBUTIONS FROM OTHER FUNDS AND RESERVES

Hotel/Motel Fund \$ 204,805
Water Utility Fund 756,000
Sewer Utility Fund 425,000
Electric Utility Fund 3,100,000

Total \$ 4,485,805 \$ 24,812,045

TOTAL ESTIMATED FINANCING RESOURCES

ESTIMATED REQUIREMENTS
OPERATING EXPENSES

Personnel Services \$ 17,104,365
Utilities & Transportation 924,245
Materials & Supplies 2,453,730
Depreciation of Equipment 0
Equipment, Land & Structures 139,590
Special Payments 4,552,540

Sub-Total Operating Expenses \$ 25,193,470

INTER-FUND TRANSFERS

General Fund Charges to Enterprise Fund \$ (1,808,485)
Net Operating Expenses \$ 23,378,985

CONTRIBUTIONS TO OTHER FUNDS AND RESERVES

General Fund Operating Reserves \$ 374,415
Community Center Fund 431,125
Equipment Fund 229,520
Public Liability Insurance Fund 200,000
Camp Hutschins 0

Total \$ 1,235,060

TOTAL ESTIMATED REQUIREMENTS \$ 24,812,045

Nov. 2, 1992

ELECTRIC UTILITY FUND
SUMMARY OF THE BUDGET
1992-93

SCHEDULE C

ESTIMATED FINANCING RESOURCES
OPERATING REVENUES

-	Sale of Electricity	\$ 34,436,560	
-	Total	\$ 34,436,560	

OTHER INCOME

-	Sale of System - Joint Pole	20,000	
-	Sale of Property - Salvage	4,000	
-	Pole Rental (CATV)	13,390	
	Interest Income	12,260	
	Electric Miscellaneous	55,080	
	Revenue NOC	840	
	Capacity Charge	6,000	
	Total	\$ 111,570	

TOTAL ESTIMATED FINANCING RESOURCES \$ 34,548,130

ESTIMATED REQUIREMENTS
OPERATING EXPENSES

	Personnel Services	\$ 1,689,060	
	Utilities & Transportation	35,935	
	Materials & Supplies	703,890	
	Depreciation of Equipment	0	
	Equipment, Land & Structures	148,925	
	Special Payments	513,770	
	Sub-Total Operating Expenses	\$ 3,291,580	
	Bulk Power Purchase	\$ 25,500,000	
		\$ 28,791,580	

INTER-FUND TRANSFERS

	General Fund Charges	\$ 1,367,500	
	Total	\$ 1,367,500	

CONTRIBUTIONS TO OTHER FUNDS AND RESERVES

	General Fund	\$ 3,100,000	
	PL & PD Insurance Fund	39,215	
	Utility Outlay Reserve	1,249,835	
	Total	\$ 4,389,050	

TOTAL ESTIMATED REQUIREMENTS \$ 34,548,130

Nov. 2, 1992

SEWER UTILITY FUND
SUMMARY OF THE BUDGET
1992-93

SCHEDULE D

ESTIMATED FINANCING RESOURCES

OPERATING REVENUES

Sewer Service Charges	\$	2,794,700	
Sewer Connection Fees		400,000	
Total	\$		3,194,700

TAXS

Property (Bond Redemption)	\$	193,990	
Total	\$		193,990

OTHER INCOME

Interest Income	\$	158,220	
Rental of City Property		141,730	
Sewer Reimbursement Fees		1,000	
Other Revenue		1,000	
Sewer Tap Fees		8,000	
Sale of Property		20,000	
Total	\$		325,950

TOTAL ESTIMATED FINANCING RESOURCES			\$	3,694,640
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ESTIMATED REQUIREMENTS

OPERATING EXPENSES

Personnel Services	\$	1,045,425	
Utilities & Transportation		310,560	
Materials & Supplies		301,715	
Depreciation of Equipment		0	
Equipment, Land & Structures		10,790	
Special Payments		6,235	
Total	\$		1,674,225

BOND DEBT SERVICE

Special Payments		736,590	
Total	\$		736,590

PLANT DEPRECIATION

		318,900	
Total	\$		318,900

INTER-FUND TRANSFERS

General Fund Charges	\$	244,715	
Total	\$		244,715

CONTRIBUTIONS TO OTHER FUNDS AND RESERVES

General Fund	\$	425,000	
Wastewater Capital Outlay		274,900	
PL & PD Insurance Fund		19,910	
Total	\$		719,810

TOTAL ESTIMATED REQUIREMENTS			\$	3,694,640
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Nov. 2, 1992

WATER UTILITY FUND
SUMMARY OF THE BUDGET
1992-93

SCHEDULE E

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ESTIMATED FINANCING RESOURCES

OPERATING REVENUES

Water Sales	\$	2,754,975	
Water Connection Fees		17,340	
Total	\$		2,772,315

OTHER INCOME

Rental of City Property	\$	30,000	
Interest Income		16,380	
Revenue NOC		8,000	
Total	\$		54,380

TOTAL ESTIMATED FINANCING RESOURCES	\$		2,826,695
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ESTIMATED REQUIREMENTS

OPERATING EXPENSES

Personnel Services	\$	523,560	
Utilities & Transportation		445,055	
Materials & Supplies		169,745	
Depreciation of Equipment		0	
Equipment, Land & Structures		1,240	
Special Payments		15,090	
Total	\$		1,154,690

INTER-FUND TRANSFERS

General Fund Charges	\$	155,360	
Total	\$		155,360

CONTRIBUTIONS TO OTHER FUNDS AND RESERVES

General Fund	\$	756,000	
Water Capital		728,750	
Water Operating Reserve		22,695	
PL & PD Insurance Fund		9,200	
Total	\$		1,516,645

TOTAL ESTIMATED REQUIREMENTS	\$		2,826,695
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Nov. 2, 1992

COMMUNITY CENTER
SUMMARY OF THE BUDGET
1992-93

SCHEDULE G

ESTIMATED FINANCING RESOURCES

OPERATING REVENUES

Rent of Property	\$	42,000		
Swimming Fees		28,000		
Total			\$	70,000

CONTRIBUTIONS FROM OTHER FUNDS

General Fund	\$	431,125		
Total			\$	431,125

TOTAL ESTIMATED FINANCING RESOURCES			\$	501,125
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— ESTIMATED REQUIREMENTS

OPERATING EXPENSES

Personnel Services	\$	277,455		
Utilities & Transportation		80,490		
Supplies and Materials		107,180		
Depreciation		0		
Equipment, Land & Structures		500		
Special Payments		35,500		
Total			\$	501,125

TOTAL ESTIMATED REQUIREMENTS			\$	501,125
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